

Campus Security and Crime Statistics Report 2014

A Message from the Solano College Police

On behalf of the men and women of the Solano Community College Police Department, welcome to our Campus and our webpage. Our team of dedicated employees is committed to providing students, faculty, and staff with one of the safest college campuses in our state. We accomplish this by seeking out and implementing collaborative and innovative cost-conscious strategies in our prevention, intervention, and enforcement efforts. We are a proud organization of compassionate and hard-working individuals, devoted to the public service core principles of:

- Fidelity to Public Trust
- Honesty
- Integrity
- Fairness
- Humility
- Respect for Individual Human Dignity

In our effort to keep our crime low, the Campus Police Department has embraced a balanced approach to public safety. As a forward-looking police agency, we know that crime and the fear of crime can best be reduced when a well-rounded approach of prevention, intervention, and enforcement strategies is employed. Our core mission is:

“We will work in collaboration with our community to provide police services, safety measures, and a police presence that will reduce both campus crime and the associated fear of becoming a victim while promoting a safe educational environment.”

We also have an obligation to inform and educate the community we serve so that individuals can take steps to promote personal safety and lessen the likelihood of becoming a crime victim. In part, towards this end, we hope you find our website informational and user-friendly. Please feel free to contact us with your comments or questions.

In closing, rest assured that we are committed to meeting and maintaining the highest standards of police professionalism, and we understand the value of providing a superior level of customer service to the students, faculty, and staff of this remarkable educational institution.

What is the “Jeanne Clery” Act?

The Jeanne Clery Disclosures of Campus Security Policy and Campus Crime Statistics Act codified at 20 USC §1092(f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private post-secondary educational institutions participating in federal student aid programs are required to comply with it. The law, originally enacted by congress in 1990 as the Campus Security Act, was initiated by Howard and Connie Clery after their daughter, Jeanne, was tragically murdered at Lehigh University in 1986. Amendments to the Act in 1998 renamed it in memory of Jeanne Clery.

The Clery Act requires colleges and universities to publish an annual report every year by October 1st that contains three years of crime statistics and certain policy statements including sexual assault policies, which assures basic victim's rights; the law enforcement authority of campus police; and where the student should go to report crimes. The complete text of the Clery Act and the U.S. Department of Education regulations are available on the Security On Campus, Inc. website at www.campusafety.org.

Training

The SCCPD is responsible for conducting intensive and on-going training for all campus police officers and police department personnel. Training subject areas include criminal law, civil law, public relations, critical incident response, all facets of protection of person and property, criminal investigations, defensive tactics, First Aid for First Responders, and crime prevention.

SCCPD adheres to all training regulations set forth by the Commission on Police Officers Standards of Training (P.O.S.T.) a division of the California Department of Justice.

Safety on Campus

The SCCPD is a California certified police department. It provides full law enforcement services to all District locations and facilities. SCCPD maintains a collaborative relationship with surrounding allied law enforcement agencies, via standing memorandums of agreements (MOU's), for mutual aid on major crimes. The SCCPD employees take pride in providing excellence in customer service that is responsive to the needs of the college community they serve. The SCCPD's ultimate goal is to provide the safest educational environment possible for students, faculty, and employees.

Timely Notification and Warning Process

SCCPD believes that a well-informed community is a critical aspect of maintaining the safest educational environment possible. It is the policy and practice of SCCPD to have the Police Chief, and/or designee, confer as necessary and appropriate with college administrators, legal counsel, and surrounding law enforcement agencies after a major and/or violent crime occurs to immediately determine the best course of action. Furthermore, this process will yield a decision as to whether or not there exists a continuing threat to the college community warranting the dissemination of a “timely warning” to all. The warning system includes crime alert information posted within 24 to 48 hours on the police services website and the college email system. In addition to the warning system, SCCPD disseminates crime prevention flyers and bulletins to assist our educational community from becoming a victim of a similar crime. Bulletins shall include, but are not limited to, those crimes that are listed in the Clery Act.

Policy for Reporting the Annual Disclosure of Crime Statistics

SCCPD prepares an annual Solano Community College crime statistics report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report is located on our website at solano.edu/police.

To comply with Federal Law and the Clery Act, we also provide crime statistics from all of our local law enforcement departments adjacent to our campuses. At the beginning of each semester, SCCPD posts the crime statistics on My.Solano.Com website for access by students, faculty and staff. Furthermore, the crime statistics can be accessed by students, faculty, and staff upon request at the main campus (Fairfield) police department.

Crime Reporting Procedures

At Solano Community College, we take any level of crime very seriously. Utilizing a policing modality based on prevention, intervention, and enforcement, we work synergistically with staff, faculty and our students to promote, as much as possible, a crime free environment. Key to the success of any crime reduction effort is one's ability to access police services and, thereafter, a thorough and purposeful crime reporting and investigative process. Our police officers' timely awareness of criminal activity or suspicious behavior provides the greatest opportunity to curtail a problem at its onset.

At our main campus in Fairfield, our campus police officers are currently available Monday through Friday, from 8:00 a.m. to 10:30 p.m. Our Police Officers and Community Service Officers are also available during the same hours, however, on a less regular basis, at the Vacaville and Vallejo Centers. When a Police Officer is not available, the allied agency of adjacent jurisdiction will respond to investigate the report of a criminal act or suspicious activity.

Statistical Disclosure of Reported Incidents

Incidents reported to the SCCPD that fall into one of the required reporting classifications will be disclosed as a statistic in the annual crime statistics report published by SCCP.

Daily Log Access

The SCCPD maintains a daily incident log of crime reports and other incidents that occur on district property for the most recent 60-day period. The log is open for public inspection during normal business hours of 8:30 a.m. to 4:00 p.m. Monday through Friday. Log entries older than 60 days can be obtained by request within five (5) business days.

Campus Law Enforcement Information

Campus security and safety is the responsibility of the SCCPD. The Department is a District organization that provides police officers and/or community service officers at each campus. The full-service police department has the following allocated staffing level: Four full-time officers, eight part-time officers, four part-time community service officers, on police specialist, and a chief of police. We are currently working on resurrecting our police aides program with the intent of restarting the program with four police aides (student workers).

Our police officers are graduates of California Police Officers Standards and Training Academies and under continued training to maintain and upgrade their skills and knowledge. All sworn officers are authorized to enforce all State and Federal laws and regulations on the College District property and surrounding areas. In some instances, police powers extend statewide. The officers enjoy an excellent working relationship with our neighboring law enforcement agencies.

Criminal Incidents

Potential criminal or suspicious activity and any emergencies on campus should be reported directly to the Police Department by dialing 9-1-1, for life threatening emergencies or the campus police officer's on-duty phone 707.580. 6526, for all other levels of reportable activity. Upon receipt of a call, the campus police officers are dispatched immediately to the site of the incident.

Safety Policy for the College District

It is the policy of the Solano Community College District that every employee is provided a safe place and safe conditions in which to work. To this end, every effort shall be made in the interest of accident prevention, fire protection, and health preservation.

It shall be the responsibility of management to conduct periodic safety inspections of work areas, communicate the results of those inspections to the areas affected, act on and investigate any written employee safety concerns, and to provide safety training where indicated.

Medical Emergencies

Emergencies on campus, including medical and first aid emergencies, should be reported directly to the Police Department by dialing 9-1-1 for life threatening injuries or the campus police officer's on-duty phone 707.580. 6526, for non-life threatening injuries.

When dialing 9-1-1 from a cellular phone you will be connected to the California Highway Patrol Dispatch Center in Vallejo, California. You will need to provide the dispatcher with the nature of the emergency and the college name and specific location where the emergency response is requested.

On-Campus, Non-Emergencies

To notify the Police Department about a non-emergency or to report a "cold crime" that is not in progress, call the SCCPD business line at 707.864.7131.

Crime Prevention Presentations Available

In addition to periodic "brown-bag" sessions, scheduled during each semester to provide crime prevention and campus safety information, written crime prevention materials and presentations will be provided to students, faculty and staff upon request. Police officers are also available to give presentations, answer questions, and offer crime prevention suggestions/tips.

Alcohol, Drugs, and Weapons Policies

SCCPD police officers enforce all laws and report all violations of the college code of student conduct related to the misuse of alcoholic beverages on or about the District property. It is imperative that we do not allow alcohol or other drugs to interfere with the educational mission. All students, faculty members, and staff are subject to local, state, and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs.

The use of alcoholic beverages at an event on District property must comply with California State law and is strictly limited to persons 21 years of age and older. The possession, transportation, and/or consumption of alcohol by individuals under 21 years of age is strictly prohibited.

The District maintains a zero-tolerance policy for any illegal use or possession of drugs or alcohol on District property. Violations of state or federal law related to the use or possession of alcohol or illegal drugs on District property may result in arrest and prosecution as well as academic probation, suspension, or expulsion. Parents or guardians will be notified when and alcohol or drug violation involves a student who is under the age of 18.

In addition to criminal prosecution, employees in violation of the District's alcohol and drug policies may be subject to corrective or disciplinary action as prescribed by their bargaining agreement.

Use, possession, or sale of firearms or any illegal or dangerous weapon is strictly prohibited by District policy. The District maintains a zero-tolerance policy on any and all weapons violations and will fully investigate and pursue prosecution for any chargeable weapons offenses, without exception.

Sexual Assault Policy

The SCCPD recognizes that sexual assault is a serious crime with immeasurable impact on the victim and community. The SCCPD will thoroughly investigate all allegations of sexual assault and take appropriate criminal, disciplinary, and/or legal action with the consent of the victim. Our officers will also engage the mutual aid services of the Solano County Sheriff's Officer, the Vacaville Police Department, or the Vallejo Police Department, depending on relevant jurisdiction per MOU, for the investigation sexual assault cases.

The victim of a sexual assault, whether or not the suspect is known to the victim, should report the crime, as soon as possible, to the nearest law enforcement agency. If the crime occurs on campus, the victim may report the crime to the campus police department, faculty, counseling, or staff member. The victim should make every effort to preserve any physical evidence of the crime. This may include a voluntary medical exam, not showering, or disposing of any damaged clothing or other items that are present after/ during the assault. There are many resources available to help victims through the reporting process and dealing with the trauma caused by the criminal act. The SCCPD, with the victim's consent, will immediately work with the agency of jurisdiction to conduct a thorough, professional, and timely investigation aimed at identifying, arresting, and prosecuting the perpetrator to the full extent of the law. We will also assist the victim in contacting a crisis counselor. Criminal prosecution and disciplinary action will be pursued against any student, staff, or faculty member found to be responsible for a sexual assault. Every effort will be made and resources utilized to prosecute perpetrators of sexual assaults.

Hate Crimes

“Hate Crime’ as defined in the statute means “any act of physical intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs of the person or group.” Incidents of hate violence can be reported to the SCCPD, faculty, counseling, or staff members. The SCCPD will ensure that the rights guaranteed by State Law and the United States Constitution are protected for all and will vigorously investigate any reported hate crime occurring on District property.

Fire

Decision to Evacuate / Dismiss Personnel

The Chief Administrator of an affected facility/campus is the individual authorized to make decisions regarding the management of emergencies at that facility/campus. The decision as to whether or not to evacuate one or more buildings is typically based on input from the Incident Commander or other professional responders. Decisions to return to a structure after an evacuation shall be made with input and direction from the Incident Commander, Director of Facilities, and the assigned incident Safety Officer.

Preparedness/Mitigation Measures

To minimize the risk of injuries to persons or damage to property upon or within district facilities and/or buildings as a result of fire, it is crucial to follow established safety practices and procedures. To help in this effort:

- Become familiar with the location and operation of all fire safety alarms and equipment in their respective work areas.
- Become familiar with emergency procedures and posted evacuation plans for their work area.
- Ensure that all emergency exits and fire safety equipment are properly marked, inspected, and maintained in accordance with State and local regulations.
- Ensure that all emergency exits and fire safety equipment are kept clear of obstructions and ready for immediate use.
- Know how to safely utilize a fire extinguisher.

This information can be found at:

http://www.4cd.edu/911/emergency_guidlines/fire%202010.pdf

Evacuation Procedures

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in the case of a fire or other emergency. During a drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. The Solano Community College District maintains posted evacuation routes in each classroom (if your classroom is missing this posted information, please contact and inform the SCCPD).

For additional information on evacuation procedures please

visit:http://www.4cd.edu/911/emergency_guidlines/evacuation%202010.pdf

Shelter in Place Procedures

In some emergency situations, it is safer to seek shelter than it is to evacuate. Sheltering in place is often the appropriate safety measure when encountering dynamic, quickly changing conditions as a result of criminal activity or hazardous material incident. An emergency alert may be communicated through the use of any or all of the following methods:

- Audible and visual signal or alarms (Alert Siren or Megaphone)
- Emergency Alert System (EAS)
- Public Address System
- Telephonic
- Text Message
- Email / \$All
- Web Page
- Alert U
- Radio (Public Broadcasting Systems)
- Personal notification by runner, messenger, building coordinator, or public safety personnel

When possible, authorized person should alert the college community by all available means. If you are alerted to the existence of an emergency by any of the above methods, follow any official instructions provided or when there are no instructions, immediately shelter in place.

When it becomes necessary to shelter in place:

- Remain calm.
- When possible, avoid becoming directly involved in the situation.
- Quickly access the situation and identify existing/potential hazards.
- If you are outdoors, immediately leave the area and move to a safe indoor location as far away from the incident as possible. Alert others in the immediate area and direct them to safety.
- If you are not in a safe area, move to an area that is safe.
- If there is an emergency in your immediate area, report it to the police.
- If the condition is life-threatening, dial 9-1-1 (or 9-9-1-1 from office phones).
- If you do not have access to a phone, and it is safe to do so, send a runner to notify the police of your situation.
- In the event of an active shooter, be prepared to hide, run, and/or fight if necessary.

Please visit the following website for more information regarding an active shooter situation:

http://www.americanthinker.com/video/2013/02/active_shooter_training_video_from_us_homeland_security_how_to_protect_yourself_during_a_mass-shooti.html

Emergency and Non-Emergency Phone Numbers for the Police Department

In an emergency, remember the following numbers:
For Medical or Fire, dial 9-1-1

For non-emergency or urgent business:
During business hours (707) 864-7131
After business hours (707) 580-6526 (until 10:30 pm)

Public Information Regarding Sex Offenders

The Federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by the State concerning registered sex offenders may be obtained. It also requires, in addition to state law requirements, sex offenders to register at each institution of higher learning at which they are employed, carry on a vocation, volunteer services or are a student.

The State of California requires sex offenders to register with the police in the Jurisdiction in which they reside, as well as with the campus police department if they are a student or working or carrying on a vocation on campus. Information on registered sex offenders is available on the Megan's Law website at <http://www.meganslaw.ca.gov>.

Escorts for Students, Faculty, and Staff

The SCCPD provides personal escort and additional building security services during evenings and hours of darkness. Students, faculty members, or staff in need of an escort to their vehicle should call the on-duty Campus Police Officer or on-duty Community Service Officer (CSO) at 707.580.6526 for this service. If one reaches only a recorded message, please leave a message and call back after a few minutes. If the call is forwarded to the Sheriff's Department, ask the dispatcher if a Campus CSO is on duty.

Community Resources

	Fairfield	Vacaville	Vallejo
Kaiser	Medical Offices 1550 Gateway Blvd Fairfield Ca 94533 (707) 427-4000	Medical Offices 1 Quality Drive Vacaville Ca 95688 (707) 624-4000	Medical Center 975 Serano Drive Vallejo CA 94589 (707) 651-1000
North Bay	Medical Center 1200 B Gale Wilson Blvd Fairfield Ca 94533 (707) 646-5000	VacaValley Hospital 1000 Nut Tree Road Vacaville Ca 95687 (707) 624-7000	
Sutter	Medical Campus 2700 Low Court Fairfield CA 94534 (707) 427-4900	Medical Plaza 770 Mason Street Vacaville CA 95688 (707) 427-4900	Medical Plaza 100 Hospital Drive, 2 nd Fl Vallejo CA 94589 (707) 427-4900

Stand Against Domestic Violence Crisis Help Line
(888) 215-5555

SafeQuest Solano Inc
1745 Enterprise Dr, #2D
Fairfield CA 94533
(707) 422-7345
24/7 Crisis Hotline: (866) 487-7233

Bay Area Women Against Rape (BAWAR)
24-hour hotline: (510) 845-RAPE (7273)

Community Violence Solutions-Rape Crisis Support for Victims
24-hour Confidential Crisis Line
(800) 670-7273
Accessible from 925, 510, 415, 408, 707, and 650 area codes

Crime Victim Assistance-Solano County
Fairfield: (707) 784-6844
Vallejo: (707) 553-5052

Independent Living Resources
Serving the Disabled
470 Chadbourne Road
Fairfield CA 94534
(707) 435-8174

Legal Services of Northern California
1810 Capitol Street
Vallejo CA 94590
(707) 643-0054